

West Bengal State Electricity Distribution Company Ltd.  
(A Govt. of West Bengal Enterprise)  
Hydel Headquarters

Telephone: 0353-2542160  
Email: cehydel@wbsecl.in

2nd Mile, Sevoke Road  
Siliguri, PIN-734001

Date: 20/08/2025

Memo No.: CEH/E-31A/244

**SECTION A**  
**NOTICE INVITING TENDER**

Date: 20/08/2025

NIT No: - CEH/HHQ/AC/Tender/2025-26/ 08

Sealed tenders are invited from bonafide & resourceful contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of Central/State Govt. having experience in execution and completion of similar nature of works during last 5 (five) year of value not less than 50% of the estimated cost in a single contract. Similar nature of work would mean installation, dismantling, repair and AMC/servicing of Air Conditioners.

Sl no.	Name of the Work	Tender fee	Estimated Cost (Excluding GST)	Completion Time	Earnest Money Deposit
1	Shifting of 05 nos. Split type A.C (Air Conditioners) installed at Hydel Headquarter, due to ongoing renovation work at Hydel Headquarter Building, office of the Chief Engineer (Hydel), Powerhouse complex, 2nd mile, Sevoke Road, Siliguri.	NIL	Rs. 37,850 /- (Rupees Thirty seven thousand eight hundred and fifty) only	10 days	Rs. 757 /- (Rupees Seven hundred fifty seven) only

- Intending bidders may submit application with required documents mentioned below for issuance of the tender documents for the above work from the Office of the Chief Engineer (Hydel), Hydel Headquarters, WBSEDCL, 2nd Mile, Sevoke road, Siliguri, between **11:00 hrs to 16:00 hrs** on any working day from 20/08/2025 to 28/08/2025 (except Saturdays, Sundays, & Holidays).

2. **Eligibility criteria for participation in tender:**

- All categories of intending Bidders who have satisfactorily completed **similar nature of works during last 5 (five) year** (similar nature of work would mean installation, dismantling, repair and AMC/servicing of Air Conditioners) under the authority of State/Central Government, State/Central Government Undertaking, Statutory Bodies constituted under the statute of Central/State Government with valid copies of Work/Purchase Orders.
- All categories of intending Bidders shall have to submit valid copies
  - GST Registration certificate,
  - PAN Card,
  - Trade License & P. Tax.
  - IT returns

Any documents in original if asked may have to be produced at the time of collection of tender documents for verification and a copy of it is to be submitted with the tender document.

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3. Neither prospective Bidder nor any of the constituent partners had been barred to participate in any Tender by any Government Department/Semi-Govt./Govt. Undertaking/ Enterprise etc during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. A declaration in this respect shall have to be submitted by the bidder (as per annexure - I).
4. The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. A declaration in this respect shall have to be submitted by the bidder (as per annexure - I).
5. No conditional / Incomplete Tender will be accepted under any circumstances.
6. Intending bidders may visit the site giving prior intimation to the office before submission of tender.
7. Tender documents will not be issued/ received by post.
8. **Bid Guarantee (Earnest Money deposit):** The bid must be accompanied by earnest money deposit (EMD) of Rs.757/- (Rupees Seven hundred and fifty seven only) for the above mentioned work as bid guarantee, failing which the bid shall be considered as non-responsive and hence liable for rejection. Bid guarantee (EMD) shall be submitted in a separate sealed envelope payable either through **Banker's Cheque (BC)/CTS 2010 compliant Demand Draft (DD)** issued from any scheduled bank approved by RBI in favour of "WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED " payable at Siliguri. Bid guarantee of the successful bidders shall be converted into initial part of security deposit for the contract. Bid guarantees of the unsuccessful bidders will be released after finalization of the tender. No interest shall be payable by WBSedCL on the above bid guarantee.
9. **No mobilization advance and secured advance will be allowed.**
10. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If any bidder is found to have applied severally in a single job, all his offers will be summarily rejected.
11. Bid shall remain **valid** for a period not less than **180 (one hundred eighty) days from the date of opening of the tender**. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).
12. Date & Time schedule:
  - Date and time of receipt of application with required documents for issuance of tender :- from 20/ 08/2025 to 28/ 08/ 2025 (except Saturday, Sundays, & Holidays) up to **16:00 hrs.**
  - Date and time of issue of the Tender: - from 21/08/2025 to 29/08/2025 (except Saturday, Sundays, & Holidays) up to **14:00 hrs.**

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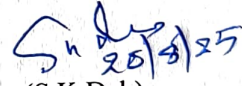
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- Last Date and time of receipt of the Tender: - 01/09/2025 up to **14:00 hrs.**
  - Date and time of opening of the Tender: - 01/09/2025 at **15:00 hrs.**
13. The bidders shall ensure that all pre - requisites are duly filled by them and if there arises any dispute due to non – submission/incomplete information of any document, WBSEDCL reserves the right to cancel the bid unilaterally, without assigning reason.
14. The WBSEDCL does not bind itself to accept the lowest rate and reserve the right to reject any / all tenders without assigning any reason whatsoever.
15. **Official Communication:**  
Any further information related to this tender may be available from the following office:

Office of the Chief Engineer, Hydel Headquarters,  
West Bengal State Electricity Distribution Company Limited (WBSEDCL),  
Power House Complex, 2nd Mile, Sevoke Road,  
Siliguri, Darjeeling- 734001, West Bengal

Website	:	www.wbasedcl.in
Contact Tel. nos.	:	0353-2542735/2540614
Email id	:	cehydel@wbasedcl.in

  
(S.K. Deb)

**CHIEF ENGINEER (HYDEL)**